

Your social security number	Spouse's social security number	
Your first name and middle initial	Last name	
If a joint return, spouse's first name and middle initial	Last name	
Current home address (number and street)	Apt #	
City, state, and ZIP code		
Daytime phone number	Evening phone number	

**Filing Status:**  
 Single or Married Filing Separately <sup>3</sup>  
 Joint <sup>2</sup> <sup>1</sup>  
 If you have overpaid, indicate your choice:  
 Refund <sup>3</sup>  Credit <sup>2</sup> <sup>1</sup>  
 If this is an amended return, check here:

**RITA's e-File**  
**Easy, Fast, Free & Secure**  
[www.ritaohio.com](http://www.ritaohio.com)

**Move Information**

Check here if you moved since January 1, 2010, and indicate your change of address. If you moved more than once, supply the additional move information on a separate sheet.

Date of Move:

Previous home address (number and street)	Apt #
City, state, and ZIP code	

**Section A**

List all W-2 wages earned in 2010 and the amount of municipal (city) tax withheld while living in a RITA municipality. In general, unless you moved into or out of a RITA municipality during the year, your taxable wages cannot be less than Medicare wages (Box 5 of your W-2). List all tax withheld to your resident municipality in Column 3 only (even if you worked in the municipality where you lived). In Column 4, indicate the name of the municipality in which you or your spouse physically worked. This may be different from the employer's address shown on the W-2. If you did not work in a city or village enter "None" in Column 4. DO NOT enter school district tax into columns 2 or 3.

Paperclip Local/City copy of W-2 Forms and Check or Money Order Here Do not use staples, tape or glue	Column 1 <b>Wages</b> (Greater of Box 1, 5 or 18 from W-2)	Column 2 Local/City Tax Withheld for Workplace Municipality	Column 3 Local/City Tax Withheld for Resident Municipality	Column 4 <b>Workplace Municipality</b> (Name of city or village where you worked)	Column 5 <b>Resident Municipality</b> (Name of city or village where you lived)	Column 6 Dates Wages Were Earned	
						From Date MM/DD/YY	Thru Date MM/DD/YY
<b>Totals</b>				Enter the total of Column 1 on Page 2, Line 1a; enter the total of Column 2 on Page 2, Line 4a; and enter the total of Column 3 on Page 2, Line 7a.			

**STOP** Stop here if you had only W-2 income, do not expect to owe tax, and you want RITA to complete your return for you. Sign below and mail this return to RITA with copies of your W-2s. If we complete your return and it turns out you owe tax, you will receive a bill for the tax due plus any penalty and interest due for late payment. Due to processing volumes, there may be a delay before the bill is issued. Our on-line e-File system at [www.ritaohio.com](http://www.ritaohio.com) is easy to use and will calculate your tax due (if any) immediately. Continue to page 2 if you want to manually calculate your tax due.

Under penalties of perjury, I declare that I have examined this return, and to the best of my knowledge and belief, it is true, correct, and accurately lists all amounts and sources of municipal taxable income I received during the tax year.

_____ Your Signature	_____ Date	_____ Preparer's Signature	_____ Date
_____ Spouse's Signature if a joint return	_____ Date	_____ Preparer's Address	_____ ID Number

May RITA discuss this return with the preparer shown above?  Yes  No Preparer Phone #: \_\_\_\_\_

**Filing is mandatory for most residents:** see "Filing Requirements" on page 1 of the Instructions for Form 37 for exceptions.

# Section B

**Withheld taxes**  
shown on your W-2 forms are reported on either line 4a or 7a.

**Estimated tax payments**  
made to RITA by check, credit card, debit card, or website e-payment are reported on line 13.

**Refunds:**  
To avoid delays in processing your refund, check the refund box in the upper right-hand corner of page 1.

Refunds of tax withheld from your wages must be applied for on Form 10-A.

Download Form 10-A at [www.ritaohio.com](http://www.ritaohio.com)

<b>1 a</b>	Total W-2 wages from Page 1, Section A, Column 1	<b>1a</b>		
<b>b</b>	Total self-employment, rental, partnership, and (if applicable) S corporation income as well as any other taxable income from Page 3, Schedule J, Line 31. If less than zero enter -0-	<b>1b</b>		
<b>2</b>	<b>Total Taxable Income.</b> Add lines 1a and 1b	<b>2</b>		
<b>3</b>	Multiply Line 2 by the tax rate of your resident municipality from the tax table located at the back of the instructions. Enter the tax rate of your resident municipality here: _____			<b>3</b>
<b>4 a</b>	Tax Withheld for all cities other than your city of residence from Page 1, Section A, Column 2. <b>Do not</b> enter estimated tax payments	<b>4a</b>		
<b>b</b>	Direct Payment from Page 3, Schedule K, Line 35. <b>Do not</b> enter tax withheld from your wages or estimated tax payments on this line	<b>4b</b>		
<b>5 a</b>	Add lines 4a and 4b	<b>5a</b>		
<b>b</b>	Total <b>credit limit</b> from Worksheet 2, Column E located at the bottom of this page. Your resident municipality's credit limit: _____	<b>5b</b>		
<b>c</b>	Enter the smaller of line 5a or line 5b	<b>5c</b>		
<b>6</b>	Multiply Line 5c by the <b>tax credit</b> of your resident municipality from the tax table. Your resident municipality's tax credit: _____	<b>6</b>		
<b>7 a</b>	Tax withheld for your resident municipality from Page 1, Section A, Column 3. <b>Do not</b> enter estimated tax payments. (See Instructions)	<b>7a</b>		
<b>b</b>	Tax paid by your partnership/S corp to any RITA municipality	<b>7b</b>		
<b>8</b>	Total credits allowable (Add lines 6, 7a, and 7b)			<b>8</b>
<b>9</b>	Subtract Line 8 from Line 3	<b>9</b>		
<b>10</b>	Tax on non-withheld wages from Page 3, Schedule K, Line 32	<b>10</b>		
<b>11</b>	Tax on Schedule J Income from Page 3, Schedule K, Line 36	<b>11</b>		
<b>12</b>	<b>TAX DUE RITA AFTER WITHHOLDING.</b> Add lines 9, 10 and 11. If less than zero, enter -0- and see the instructions about filing a Form 10-A to claim your refund			<b>12</b>
<b>13</b>	2010 Estimated Tax Payments made to RITA by check, debit or credit card or e-payment. <b>Do not</b> enter tax withheld from your W-2s. <b>Do not</b> include payments made in 2010 for years other than 2010	<b>13</b>		
<b>14</b>	Credit carried forward from 2009	<b>14</b>		
<b>15</b>	<b>TOTAL CREDITS.</b> Add lines 13 and 14			<b>15</b>
<b>16</b>	<b>Balance Due.</b> If line 15 is less than line 12, subtract line 15 from line 12. Amounts less than \$1 will not be collected (see instructions for exceptions to this rule)			<b>16</b>
<b>17</b>	If line 15 is GREATER than 12, subtract line 12 from line 15 and enter <b>OVERPAYMENT</b>			<b>17</b>
<b>18</b>	Amount you want <b>credited to your 2011 estimated tax</b>	<b>18</b>		
<b>19</b>	Amount to be <b>refunded.</b> You may not split an overpayment between a refund and a credit. Allow 90 days for your refund	<b>19</b>		
<b>20 a</b>	Enter <b>2011 estimated tax</b> in full (see instructions). Estimates are due 4/18/11, 7/31/11, 10/31/11 and 1/31/12	<b>20a</b>		
<b>b</b>	Enter full estimate or first quarter estimate (1/4 of line 20a)	<b>20b</b>		
<b>21</b>	Subtract line 18 from line 20b			<b>21</b>
<b>22</b>	<b>TOTAL DUE</b> by April 18, 2011. Add Lines 16 and 21			<b>22</b>

## Estimated Taxes (Line 20a)

If you anticipate owing \$10.00 or more in income tax in 2011, you must estimate your taxes and make quarterly payments of the anticipated tax due as your income is earned. See the Special Notes beginning on page 5 of the instruction booklet for municipalities that have exceptions to the \$10.00 rule. If your estimated taxes are not 90% of the tax due or not equal to or greater than your prior year's total tax liability, you may be subject to penalty and interest. You may use the amount on Line 12 as your 2011 estimate or use Worksheet 3 in the instruction booklet to calculate your estimate.

### Worksheet 2: Credit Limit (applies to Section A wages & Schedule J, Line 29 income)

<b>A</b> Wages/Income earned outside of resident city	<b>B</b> Credit limit for resident city from tax table	<b>C</b> Maximum credit (multiply column A by column B)	<b>D</b> Workplace tax withheld/paid	<b>E</b> Allowable Credit Enter lesser of columns C or D
<b>Total Allowable Credit.</b> Enter on Section B, Line 5b above.				

Mail your return with W-2 and copies of your federal schedules to:

With payment made payable to R.I.T.A.:  
**Regional Income Tax Agency**  
**PO Box 6600**  
**Cleveland OH 44101-2004**

Without payment:  
**Regional Income Tax Agency**  
**PO Box 94801**  
**Cleveland OH 44101-4801**

COPIES OF ALL APPROPRIATE FEDERAL SCHEDULES ARE REQUIRED IF COMPLETING SCHEDULE J.

SCHEDULE J	SUMMARY OF NON W-2 INCOME (Enter Municipality Where Earned)					
Print the name of each municipality where a profit/ (loss) was earned in the appropriate box(es)	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6 ADD COLUMNS 1, 2, 3, 4 and 5
	RESIDENCE MUNICIPALITY	NONTAXING MUNICIPALITY	RITA MUNICIPALITY OF	RITA MUNICIPALITY OF	TAXED BY A NON-RITA MUNICIPALITY	
	11	12	13	14	15	
From Federal 23. SCHEDULE C Attached	21	22	23	24	25	
From Federal 24. SCHEDULE E Attached	31	32	33	34	35	
All Other Taxable Income 25. (or loss). Attach Schedule(s)	41	42	43	44	45	
TOTAL NON-WAGE INCOME 26. (Add Lines 23, 24, 25)						
LESS LOSS CARRY FORWARD 27.	51 ( )	52 ( )	53 ( )	54 ( )	55 ( )	
WORKPLACE INCOME 28. (Line 26 minus Line 27)	61	62				
WORKPLACE INCOME 29. (Line 26 minus Line 27)			63	64	65	
MUNICIPAL TAX DUE 30. (NOTE: Line 30 cannot be less than zero.)						Column 6, Line 28 or Line 29 cannot be less than zero. If amount is less than zero, use zero.
TOTAL of Column 6, place the total in Section B, Line 1b.						31.

NOTE: If any columns on Line 29 have entries complete Schedule K, Line 34.

**SCHEDULE K** See instructions on page 10. If additional space is needed, use separate sheet.

32. W-2 WAGES EARNED IN A RITA MUNICIPALITY OTHER THAN YOUR RESIDENCE MUNICIPALITY FROM WHICH NO MUNICIPAL INCOME TAX WAS WITHHELD BY EMPLOYER. Complete Lines below.

Wages	Municipality	Tax Rate (see instructions)	Tax due

Copy total tax due onto Line 32 and in Section B, Line 10.

32. \_\_\_\_\_

33. W-2 WAGES EARNED IN A NON-RITA TAXING MUNICIPALITY AND FROM WHICH NO MUNICIPAL INCOME TAX WAS WITHHELD BY EMPLOYER. (ONLY USE THIS SECTION IF YOU HAVE FILED AND PAID THE TAX DUE TO YOUR WORKPLACE MUNICIPALITY. PROOF OF PAYMENT MAY BE REQUIRED) Complete Lines Below.

Wages	Municipality	Tax Rate (see instructions)	Tax due

Copy total tax due onto Line 33

33. \_\_\_\_\_

34. TAX DUE TO OTHER THAN RESIDENCE MUNICIPALITY ON NON W-2 INCOME REPORTED IN SCHEDULE J, LINE 29, COLUMNS 3, 4, AND 5. Complete Lines below.

Workplace Income (Line 29, Columns 3, 4, & 5)	Municipality	Tax Rate (see instructions)	Tax due

Copy total tax due onto Line 34

34. \_\_\_\_\_

35. TOTAL LINES 32, 33 AND 34. Enter total on Line 35 and in Section B, Line 4b.

35. \_\_\_\_\_

36. FROM SCHEDULE J ABOVE, ADD LINE 30 COLUMNS 3 AND 4. Enter total on Line 36 and in Section B, Line 11.

36. \_\_\_\_\_